



Headteacher: Mrs. S. Nasa

**“Guiding, Preparing, Succeeding”**

15.10.21

**Parents Evening-**  
**Wednesday 3<sup>rd</sup> November, 2021**

Dear Parent/ Guardian,

It is exciting to have you back into the school building for parents evening but we must make sure we are all safe. If you have any or Covid-19 symptoms, **PLEASE DO NOT ATTEND**. If you have access to a Lateral flow test, please take a test before your appointment.

Please do not enter the building until 10 minutes before your appointment time, when you will be given time to look at your child’s books and fill in a Parent questionnaire. As usual there will be a £20 shopping voucher prize for one lucky entry which will be picked out in Monday 8<sup>th</sup> November’s morning assembly.

You will view the children’s work in one room and then be directed to the next room for your appointment with the teacher.

Between appointments, please wait on the playground. Please **supervise closely** any children who are with you – responsibility for their welfare at this time lies with you.

Parents who leave children behind at the end of the day will be charged as our Charging policy states at £5 for the first half hour. **ALL children MUST be collected at the normal time at the end of the day.**

Year group	Book Viewing Room	Appointment Room	Entry into school from
Reception class	Reception classroom area	Reception classroom	Outer Reception classroom door
Year 1	Year 1 classroom	Year 2 classroom	Fire exit from infant playground
Year 2	Dining hall	Dining hall	Entry from infant playground
Year 3	Year 3 classroom	Junior library	Entry from KS2 playground – bottom door
Year 4	Year 4 classroom	Year 5 classroom	Entry from KS2 playground – bottom door
Year 5	<b>NONE -TO BE CONFIRMED AT A LATER DATE</b>		
Year 6	Year 6 classroom	Classroom next to office	Entry from front main entry by office

Thank you. Staff will be available to show you where to go. Any questions please ask the office.

Mrs Nasa (Head Teacher)